

# THE NAVAJO NATION



JONATHAN NEZ | PRESIDENT MYRON LIZER | VICE PRESIDENT

## American Rescue Plan Act of 2021: Navajo Artisan Relief Grant Application

Date of Application: \_\_\_\_\_

To be eligible for a potential relief grant, this application must be submitted to Division of Economic Development not later than Wednesday, August 31, 2022, or until the total funding provided for the program is exhausted, whichever comes first. The application must be submitted through one of the methods described in the Navajo Artisan Relief Grant Overview and Eligibility document. All items must be completed.

### PLEASE PRINT OR TYPE CLEARLY

Applicant Name: \_\_\_\_\_  
(First) (Last) (Middle Initial)

Mailing Address: \_\_\_\_\_

City: \_\_\_\_\_ State: \_\_\_\_\_ Zip: \_\_\_\_\_

Census Number: \_\_\_\_\_ Chapter Affiliation: \_\_\_\_\_

Agency Affiliation: \_\_\_\_\_

Date of Birth: \_\_\_\_/\_\_\_\_/\_\_\_\_ Phone: \_\_\_\_\_  
(Must be 18 years of age or older to apply)

Email: \_\_\_\_\_

### ELIGIBILITY QUESTIONS

1. Did your business experience financial hardship due to the COVID-19 public health emergency between March 1, 2020 and December 30, 2020?

YES  NO

Please provide a description of the financial hardship you faced due to the COVID-19 pandemic:

\_\_\_\_\_  
\_\_\_\_\_  
\_\_\_\_\_

2. Did you receive funding from the previous 2020 Navajo Business Economic Relief Grant Program?

YES  NO

3. Was your business previously reimbursed by another Federal program and/or any disaster relief programs under the CARES Act (such as the Paycheck Protection Program)?

SBA Economic Injury Disaster Loan Program (EIDL)? YES  NO  If yes, what amount? \_\_\_\_\_

SBA Paycheck Protection Loan Program (PPP)? YES  NO  If yes, what amount? \_\_\_\_\_

### INTERNAL USE ONLY

Received by date: \_\_\_\_\_

Received by name: \_\_\_\_\_

Approver/Date: \_\_\_\_\_

Approve Amount: \_\_\_\_\_

Approved/Disapproved: APPROVED:  DISAPPROVED:

Notes/Comments:

4. Was your 2019 gross sales (revenue) less than \$100,000? (Artisans earning over \$100,000 should apply for the Navajo Business Economic Relief Grant)?

YES  NO

5. Are you or your art business independently owned and operated (meaning you make all decisions related to the creation and sale of your products)?

YES  NO

6. Are you an enrolled member of the Navajo Nation?

YES  NO

7. Are you 18 years or older?

YES  NO

8. Please list the names of businesses, organizations, entities or locations where you sell your products and/or where you purchase supplies.

\_\_\_\_\_  
\_\_\_\_\_  
\_\_\_\_\_

9. Please provide a description of the type of artwork or products you produce:

- Jewelry
- Painting
- Weaving/Textile
- Apparel
- Performance
- Other: \_\_\_\_\_

10. Please provide your Navajo Nation Business Registration Number/Navajo Business Regulatory Certification Number or attach your Certificate of Good Standing under the Corporations Code (If you do not have a Certification Number, visit [www.navajoeconomy.org](http://www.navajoeconomy.org) to obtain one).

Business Registration Number: \_\_\_\_\_ Business Regulatory Certification Number: \_\_\_\_\_

11. To your knowledge, are you presently suspended, debarred, proposed for debarment, declared ineligible, voluntarily excluded from participation in this program by any Federal department or agency, or presently involved in any bankruptcy?

YES  NO  (If yes, please provide explanation below)

\_\_\_\_\_  
\_\_\_\_\_  
\_\_\_\_\_

12. Do you owe any delinquent debts to the Navajo Nation for taxes, non-rental related debts, rental related debts, and/or loan obligations predating March 2020?

YES  NO  (If yes, please provide explanation below)

\_\_\_\_\_  
\_\_\_\_\_  
\_\_\_\_\_

## **Checklist of Required Documentation for all Applicants.**

The following checklist provides the documentation you will need to submit if you are eligible for assistance under this Economic Relief Fund. We reserve the right to request additional documentation (e.g., past or future invoices for expenditures incurred) as deemed necessary based on the specific details of your application. Maximum of two (2) per household per grant. Proof of mailing address and other documentation may be required to substantiate grant request.

- Documentation verifying the applicant's history of partnership (i.e.: receipts, invoices, etc.) with arts organizations such as Navajo Arts & Crafts (sales in 2019 or 2020), Navajo Nation Museum, SWAIA Santa Fe Indian Market, Heard Museum, Thunderbird Supply, flea markets, or proof of artist history such as documents, sales receipts, or something similar.

## ELIGIBILITY DISCLOSURE

By signing this application, you acknowledge that you understand the program terms and guidelines that you understand these requirements, and agree to abide by the following terms:

**1. Consent to share information**

- a. I have requested assistance (“Grant”) under the Navajo Business Economic Relief Fund or the Navajo Artist Relief Fund, each referred to as “Program,” as applicable. I authorize representatives from the Navajo Nation to supply and receive information I provide related to this Program. I understand and consent to the disclosure of public and non-public personal information by and between the issuing agency of the Navajo Nation in connection with this grant Program, including, but not limited to: data and documentation verification, review, Program and assistance evaluation, and monitoring and oversight.

**2. All information provided is truthful and accurate**

- a. I certify that the information and statements I have provided herein are truthful and accurate. I understand that the information and documentation I submit will be provided to the Navajo Nation government and its auditors, might be subject to further review and audit by the U.S. Department of Treasury Office of the Inspector General, and that my participation in this assistance Program is subject to the legal restrictions of the federal CARES Act and corresponding U.S. Treasury guidance, Navajo Nation and federal laws, and the requirements of the Navajo Business Economic Relief Fund or the Navajo Artist Relief Fund, as applicable. I agree to comply with the guidelines of the Program as determined and presented by the Navajo Nation. Failure to provide truthful and accurate information may cause this application to be rejected, or for the Navajo Nation to compel me to repay the awarded funds to the Nation.

**3. Certification of eligibility and authorization to submit application**

- a. I certify that I, or my business entity, meet the eligibility requirements to apply for assistance under the Navajo Business Economic Relief Fund or the Navajo Artist Relief Fund, as applicable, and that if the applicant is a business entity I am legally authorized to submit this application on behalf of and to legally bind the applicant entity.

**4. No “double dipping”**

- a. I certify that the amount requested has not been previously reimbursed by another Federal program, any disaster relief programs under the CARES Act (such as the Paycheck Protection Program) or any other Navajo assistance program.

**5. Required Reporting**

- a. Applicant will be required to submit a final report providing a final accounting of the uses of funds, which should be supported by documentation such as receipts, invoices, etc. This must be submitted within 90 days after the end of the grant period or March 31, 2021, whichever comes first. Applicants that do not submit a final report will be out of compliance with this grant program and will be asked to return the funding.

**6. IRS Form W-9**

- a. All applicants must submit a complete and signed IRS W-9 form. A W-9 form is an Internal Revenue Service (IRS) tax form that is used to confirm a person's name, address, and taxpayer identification number (TIN) for employment or other income-generating purposes. When an individual or business entity receives \$600 or more during a tax year, that income must be reported to the IRS. Approved applicants will receive an IRS Form 1099 upon tax season.

\_\_\_\_\_  
Printed Name:

\_\_\_\_\_  
Signature:

\_\_\_\_\_  
Date:

**INTERNAL USE ONLY**

## 2022 Navajo Business and Artisan Economic Relief Grant Expenditure Worksheet

Applicant Name: \_\_\_\_\_  
(First) (Last) (Initial)

Business Name: \_\_\_\_\_

Mailing Address: \_\_\_\_\_  
(State) (Zip)

Business Registration Number: \_\_\_\_\_

	March - December	
	2019	2020
<b>Gross Revenue (Sales)</b>	\$ -	\$ -
<b>Cost of Goods Sold (COGS) &amp; Operating Expenses</b>		
Supplies/Materials	\$ -	\$ -
Advertising	-	-
Mileage (.56 per mile)	-	-
Fees	-	-
Employee Expenses (Wages)	-	-
Office Expenses	-	-
Rent & Lease	-	-
Repair & Maintenance	-	-
Tax & License	-	-
Utilities (Electricity/Water)	-	-
<b>Total COGS &amp; Operating Expenses</b>	\$ -	\$ -

Previous Awards:	
Economic Injury Disaster Loan Program (EIDL)	\$ -
Paycheck Protection Loan Program (PPP)	\$ -
<b>Total Previous Award Amount</b>	\$ -
<b>Estimated Award Amount</b>	\$ -